



To whom it may concern,

Thank you for your interest in operating into the Cayman Islands. Attached you will find an information package containing the requirement list, list of fees and credit card authorization necessary to obtain an operating permit to provide scheduled services into the Cayman Islands. All documentation and fees should be accompanied by a covering letter detailing the carrier's plans for operations. This should include days of operation, type of aircraft to be operated and where flights will be operated from. Once all documentation is in order, these can be submitted via email (the Civil Aviation Authority of the Cayman Islands does: however, reserve the right to request certified copies of all original documents) with the prescribed funds to permits@caacayman.com. The CAACI would however like to advise that if documents are in any language other than English a notarized translation must accompany certified copies of the original documentation.

Once all documentation has been received we will verify the validity of all documentation and the permit should be emailed to you (with a copy sent to your handler and Cayman Islands Airport Authority) within approximately 24 hours after receiving all valid documentation.

We look forward to being of service to you and if you have any questions please do not hesitate to contact me either by phone 1-345-949-7811 ext 238 (office), 1-345-926-0487 (cell), 1-345-949-0761 (fax), or email Elaine.whorms@caacayman.com or permits@caacayman.com

Kindest regards,

Elaine Whorms
Air Carrier Licensing Officer
Civil Aviation Authority
Cayman Islands



Unit 2 – Grand Harbour,
PO Box 10277, Grand Cayman, Cayman Islands KY1-1003
PH: 345-949-7811; Fax 345-949-0761
e-mail: accounts@caacayman.com
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CREDIT CARD AUTHORIZATION FORM
(PLEASE PRINT CLEARLY)

I _____ duly authorize the Civil Authority of the
(Please print name)
Cayman Islands to debit my Credit Card Account as follows:

SERVICE REQUESTED: _____

AIRCRAFT REGISTRATION NUMBER _____

AIRCRAFT OPERATING AGENCY NAME AND APPLICANT REQUESTING CHARTER:

INVOICE # _____ **AMOUNT AUTHORIZED US\$** _____

AMOUNT IN WORDS: _____

VISA # _____ Expiration date: _____

MASTER CARD # _____ Expiration date: _____

AMERICAN EXPRESS # _____ Expiration date: _____

CARDHOLDER NAME: _____

CREDIT CARD BILLING ADDRESS AND CORPORATION NAME _____

MAIL RECEIPT TO: _____ **same as above**

CONTACT NUMBERS: TEL _____ **FAX** _____

CARDHOLDER EMAIL: _____

SIGNATURE OF CARD HOLDER: _____

**AIRLINES WISHING TO OPERATE IN UK OVERSEAS TERRITORIES, SPECIFICALLY
THE CAYMAN ISLANDS, MUST PROVIDE THE FOLLOWING.**

All documents must be provided in English or a certified translation along with certified copies of originals

- [] **DESIGNATION NOTE/LETTER** issued by the Government designating the airline
(US charterers are not required to be designated for services to UK Overseas Territories)
- [] **AIR OPERATING CERTIFICATE**
- [] **CERTIFICATE OF INSURANCE**
- [] **CERTIFICATE OF AIRWORTHINESS**
- [] **REGISTRATION CERTIFICATE**
- [] **NOISE CERTIFICATE**
- [] **CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY ISSUED BY THE US DEPARTMENT OF TRANSPORTATION** *(US scheduled passenger services only).*
- [] **A STATEMENT THAT THERE ARE NO DANGEROUS GOODS, WEAPONS OR MUNITIONS OF WAR BEING CARRIED ON THE FLIGHT(S).** If dangerous goods are being carried the airline operator must provide confirmation that it has an "exemption" issued by the CAA.
- [] **A STATEMENT FROM ITS FLIGHT OPERATIONS DEPARTMENT THAT THE AIRLINE IS AWARE OF THE REQUIREMENTS OF ARTICLE 76 OF THE AIR NAVIGATION (OVERSEAS TERRITORIES) ORDER 2007 (aerodrome operating minima).** Additionally, the airline should ensure that its Aerodrome Operating Minima has been filed with the CAACI.
- [] **IF THE AIRCRAFT ARE WET OR DRY LEASED, THE FOLLOWING ARE REQUIRED:**
 - CONTACT DETAILS (NAME, ADDRESS, TELEPHONE, FAX, TELEX) OF THE LESSOR AIRLINE**
 - COPY OF THE LEASE AGREEMENT**
 - CONFIRMATION FROM THE LESSOR AIRLINE WHICH OF THE AIRLINES' OPERATIONS AND FLIGHT MANUALS WILL BE USED (so that it is known for legal purposes which airline will be the "operator" of the aircraft)**
- [] **A STATEMENT THAT THE AIRCRAFT ARE FITTED WITH AIRBORNE COLLISION AVOIDANCE SYSTEM (ACAS) II VERSION 7.**
- [] **A STATEMENT THAT THE AIRCRAFT COMPLY WITH THE FM IMMUNITY REQUIREMENTS IN PARAGRAPH 3.1.4 OF VOL.1 OF ANNEX 10 TO THE CHICAGO CONVENTION.**
- [] **COPY OF OPS SPECS SHOWING THE RELEVANT APPROVED MANAGEMENT STRUCTURE AND THE AIRCRAFT COVERED IN THE RELEVANT AOC AND THE TYPE OF AIR TRANSPORT OPERATIONS AIR**