

## **FOREIGN CARRIER PERMIT APPLICATION**

Thank you for your interest in operating into the Cayman Islands. Please note that all air transport operations into the Cayman Islands are subject to regulation under the UK's Air Navigation (Overseas Territories) Order, AN(OT)O 2013 and as amended and updated from time to time. In particular Article 135 which provides that all foreign registered aircraft operating into the territory for valuable consideration be licensed to do so by the UK Secretary of State. This authorization has been delegated (as of September 2004) to the Governor and thereby to the Director-General of Civil Aviation for the Cayman Islands.

Please complete the following application and return it, together with the required supporting documentation allowing a minimum of 48 hours (business days) for the processing of a Foreign Carrier Permit. In order to be granted, all supporting documentation, as listed below, must be submitted at time of application.

**Civil Aviation Authority of the Cayman Islands**  
**PO Box 10277**  
**205 Owen Roberts Drive**  
**Grand Cayman**  
**KY1-1003**  
**Cayman Islands.**

**Or by e-mail to:**  
[permits@caacayman.com](mailto:permits@caacayman.com)

**Tel: 1 345 949 7811**

# FOREIGN CARRIER PERMIT APPLICATION FORM

|     |                                                                                                                                                                             |                                                                                                                                                                                                                                                |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.0 | Nature of intended Operation:                                                                                                                                               | 1.1 <a href="#">Scheduled Passenger</a><br>1.2 Scheduled Cargo (only)<br>1.3 Non-scheduled Passenger<br>1.4 Non-scheduled Cargo (only)<br>1.5 <a href="#">Blanket</a> *<br>1.6 <a href="#">Verification</a> **<br>(Please tick all that apply) |
| 2.0 | Name of the Operator (Provide IATA/ICAO operator designator if applicable).                                                                                                 | Company Name:<br><br>IATA/ICAO Designator:                                                                                                                                                                                                     |
| 3.0 | Nationality                                                                                                                                                                 |                                                                                                                                                                                                                                                |
| 4.0 | Registered Business Address                                                                                                                                                 |                                                                                                                                                                                                                                                |
| 5.0 | Country of Aircraft Registration                                                                                                                                            |                                                                                                                                                                                                                                                |
| 6.0 | Aircraft type:<br><br>Where approval is sought for more than one aircraft type and/or for multiple registrations, please provide the required information in item 7.0 below | 6.1 Aircraft Type:<br><br>6.2 Aircraft Registration:<br><br>6.3 Maximum approved passenger seating configuration:<br><br>6.4 Maximum certified take-off mass (MTOM):                                                                           |

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|------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.0  | Multiple aircraft:<br>Type:                      Registration:      Approved Seating Capacity:      MTOM:                                         |                                                                                                                                                                                                                                               |
|      | (Operators with more than 10 aircraft please contact <a href="mailto:permits@caacayman.com">permits@caacayman.com</a> for uploading instructions) |                                                                                                                                                                                                                                               |
| 8.0  | Departure Airport (ICAO LOCATOR)                                                                                                                  |                                                                                                                                                                                                                                               |
| 9.0  | Arrival Airport MWCR or MWCB                                                                                                                      |                                                                                                                                                                                                                                               |
| 10.0 | Point Beyond (ICAO LOCATOR)                                                                                                                       |                                                                                                                                                                                                                                               |
| 11.0 | Which leg requires the Foreign Carrier Approval                                                                                                   | Inbound<br><br>Outbound<br><br>Both                                                                                                                                                                                                           |
| 12.0 | For Scheduled and Non-Scheduled Flights Only - Details of the Operation:                                                                          | 12.1 Start Date of Operation (or season)<br><br>12.2 End Date of Operation (or season)<br><br>12.3 Total number of flights<br><br>12.4 Proposed arrival/departure times (to be agreed in advance with the Cayman Islands Airports Authority). |

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|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13.0 | Name address and contact details of the licensed Handling Agent in the Cayman Islands (Required)                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 14.0 | Is the aircraft of a Wet or Dry Leased<br><br>Please note if the aircraft is leased a copy of the lease must be provided to the CAACI.                                                                                                                                                                                                               | <b>Yes</b> <b>No</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 15.0 | <p><b>This application must be supported by the current and valid documentation listed as 15.1 - 15.10.4, as applicable.</b></p> <p><b>All documentation required to support an application for a Foreign Carrier Permit must be provided in English or as a certified translation together with certified copies of the original documents.</b></p> | <p>15.1 Copy of the Air Operators Certificate;</p> <p>15.2 Copy of valid Certificate of Insurance.</p> <p>15.3 Copy of Certificate of Registration</p> <p>15.4 Copy of Certificate of Airworthiness and (if applicable) a valid Air Review</p> <p>15.5 Copy of Noise Certificate (Chapter 3 min).</p> <p>15.6 Copy of the OPS SPEC including:<br/>Structure of the organization;<br/>Telephone Numbers;<br/>email contact list;<br/>List of aircraft covered by the AOC;<br/>Designated areas of operation.</p> |

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|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>15.7 Copy of Radio License</p> <p>15.8 Copy of the Designation or equivalent document from the State of Register to offer Scheduled Services (not applicable to non-scheduled operators)</p> <p>15.9 Copy of the permission from the regulator to offer air ambulance Flights (if applicable).</p> <p><b>15.10.1 – 15.10.4 required if the aircraft is on a Wet or Dry lease:</b></p> <p>15.10.1 Contact details (name, address, telephone, fax, telex) of the lessor airline.</p> <p>15.10.2 Copy of the lease agreement.</p> <p>15.10.3 Confirmation from the lessor airline which of the airlines' operations and flight manuals will be used (so that it is known for legal purposes which airline will be the "operator" of the aircraft).</p> <p>15.10.4 If the aircraft is leased from another country approval is needed from the aeronautical authority of the state of registry of the leased aircraft.</p> |
| 16.0 | <p><b>By signing and submitting this application to the Civil Aviation Authority of the Cayman Islands for a Foreign Carriers' Permit, the applicant affirms and confirms that:</b></p> <p>1. As per amendment 85 to ICAO Annex 10 volume IV and Overseas Territories Aviation Requirements (OTAR) 135.785/121.785, the aircraft must be fitted with TCAS 7.0 or higher (Required for aircraft with an MTOM exceeding 5700kg or authorised to carry more than 19 passengers).</p> | <p><b>Yes</b>                      <b>No</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |                |
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|  | <p>2. That the aircraft will not be carrying Dangerous Goods (DG) or Munitions of War (MoW).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Yes        | No             |
|  | <p>3. If DG or MoW are to be carried, they must be declared to the Authority, by the operator, prior to the flight and documents submitted as per the <a href="#">dangerous good requirement list</a> and will be subject to approval by a CAACI DG Inspector.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Applicable | Non-Applicable |
|  | <p>4. The Airline is aware of the requirements of Article 105 (4) and (5) of the Air Navigation (Overseas Territories) Order 2013 (aerodrome operating minima). Additionally, the flight crews will be issued with written instructions with regard to Article 105 (4) and (5) prior to operating flights in UK overseas territories.</p>                                                                                                                                                                                                                                                                                                                                                                          | Yes        | No             |
|  | <p>5. GADSS (Global Aeronautical Distress and Safety System) Compliance with Annex 6 — Operation of Aircraft, Part I, International Commercial Air Transport — Aeroplanes; 6.18 Location of an Aeroplane in Distress. If a State has enacted legislation giving effect to the Standard and an operator is non-compliant, it is the responsibility of the State of the Operator to issue an exemption. In such cases, we—as the receiving State—would require evidence of compliance or of a duly issued exemption before granting a permit. It should be noted that the United States has filed a difference under Article 38 of the Convention, making the Standard inapplicable to U.S.-registered aircraft.</p> |            |                |

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|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | <p><b>6. The airline/operator shall comply with Standard 2.1.10.1 and 1.2.5.2.3 of Annex 1 of the Chicago Convention when operating Air Transport Operations into the territory. Below is a summary of the key elements of this standard:</b></p> <ul style="list-style-type: none"> <li><b>a. A Contracting State, having issued pilot licenses, shall not permit the holders thereof to act as pilot of an aircraft engaged in international commercial air transport operations if the license holders have attained their 60th birthday or, in the case of operations with more than one pilot, their 65th birthday; and</b></li> <li><b>b. When the holders of flight crew licenses are engaged in commercial air transport operations and have passed their 60th birthday, the medical validity period shall be, reduced to six (6) months.</b></li> </ul> |  |
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Any additional information

**Signature:**

**Date:**

**Print Name:**

**Position:**

**Email address for the Permit or associated correspondence:**

**Company billing address (including phone and email)**

The list of permit fees can be found thru the below link :

<https://www.caacayman.com/operating-permits/permit-fee-schedule/>

**Available payment methods: by credit card - see the CAACI website for further details;**

or at <https://www.caacayman.com/payments/>

**CAACI Use Only**

|                                       |                      |                              |   |
|---------------------------------------|----------------------|------------------------------|---|
| <b>Permit Number</b>                  |                      |                              |   |
|                                       |                      |                              |   |
| <b>Aircraft Operator</b>              |                      |                              |   |
|                                       |                      |                              |   |
| <b>Type of Operation</b>              | <b>Scheduled</b>     | <b>Blanket /Verification</b> |   |
|                                       | <b>Non-Scheduled</b> |                              |   |
|                                       |                      |                              |   |
| <b>Aircraft Type</b>                  |                      | <b>Aircraft Reg</b>          |   |
|                                       |                      |                              |   |
| <b>Operating Dates</b>                |                      | <b>City Pairs</b>            | / |
|                                       |                      |                              |   |
| <b>Passengers inbound or outbound</b> |                      |                              |   |

**Seasons for scheduled permits:** Permits issued to scheduled carriers follow the IATA seasons of summer and winter; therefore, summer permits are valid from the last Sunday of March until the last Saturday of October, and winter permits are valid from the last Sunday of October thru to the last Saturday of March.

\* **Blanket Permits:** Blanket permits can be issued for a period of 6 months. At the time of application, the applicant must provide all required documents listed in Form A1 for all aircraft to be used. Blanket permits will be issued with a specific permit number for the operator and should be copied and carried on the aircraft(s) listed at all times. If the operator has more than one aircraft which they will be using the aircrafts' registration numbers will be listed on the permit. These permits are billed in advance and offer unlimited flights into and out of the Cayman Islands for the duration of the permit for the specific aircraft listed on the permits.

**\*\*Verification Letters:** Verification letters are valid for six months from January – June & July – December. The same documentation required for a blanket permit is required for a verification letter and once all paperwork is in order a verification letter can be issued. A copy of the verification letter must also be carried by all aircraft listed at all times. When the operator needs to operate a flight, a request is sent to the handling agent which must contain flight details (tail, operating times, etc.), a copy of the verification letter and a manifest or gendec. A monthly log must be submitted to [permits@caacayman.com](mailto:permits@caacayman.com) by the 2nd of the following month listing all live operations into or out of the Cayman Islands, the aircraft tail, date of operation and city pairs. This log will be compared to statistics received from the handlers and the Cayman Islands Airports Authority. An invoice will then be generated for all flights operated, which must be settled upon receipt. The email notification for any flight giving the date of operation and aircraft registration must be sent to [permits@caacayman.com](mailto:permits@caacayman.com)

#### **Required Checklist as related to the Carriage of Dangerous Goods.**

**All documents must be provided in English or a certified translation along with certified copies of originals**

- A copy of the permission/approval/certificate granted to the operator by the competent authority of the state permitting the transport of dangerous goods
- Operator specifications 'Ops Specs' which cover the transportation of dangerous goods (if applicable)
- A copy of the operations manual section that covers dangerous goods
- A copy of the operator's training programme for dangerous goods
- A copy of the contract/agreement with local handling agent
- A list of the type of dangerous goods (un number, proper shipping name and quantity including the type of packaging) to be transported
- If applicable, any supplementary sheets