

Formal Audit of AIS

Date:

Reference documents

- a) Letter of Agreement between Civil Aviation Authority of the Cayman Islands and Cayman Islands Airports Authority dated 4th January 2007.
- b) AIS Quality Assurance Manual.
- c) AIS Training Manual.
- d) ICAO Annex 15 - Aeronautical Information Service.
- e) ICAO Annex 4 - Aeronautical Charts.
- f) ICAO Document 8126-AN/872 (Aeronautical Information Services Manual).

Introduction

Audit Items

1. Staff issues

Recommendations

2. Coordination with sponsors

Recommendations

3. Trace-ability of Information

Recommendations

4. Service Availability

Recommendations

5. Timeliness/Compliance with AIRAC procedures.

Recommendations

6. Publication Schedule Effectiveness

Recommendations

7. AIS Information Distribution Process

Recommendations

8. Efficiency and Cost Effectiveness

Recommendations

9. NOTAM specific measures

Recommendations

10. Safety and Regularity of Information

Recommendations

11. User Consultation

Recommendations

12. Compliance with Quality Management system

Recommendations

13.Uniformity

Recommendations

14.Other observations.

Recommendations

Conclusion.