

OCCURRENCE REPORT

Please complete and submit this form online to
mor@caacayman.com
or print and send to:
Civil Aviation Authority,
Unit 2 Cayman Grand Harbour
P.O. Box 10277
Grand Cayman KY1-1003
Cayman Islands

Are you concerned about the confidentiality of this report and wish to be contacted before it is processed? If so, please ensure you provide us with your contact details.

Confidential? Yes No

Fax: 1-345-949-0761 Tel: 1-345-949-7811

AIRCRAFT TYPE & SERIES		REGISTRATION	DATE (dd/mm/yyyy)	TIME OF EVENT UTC (HH:MM)	DAY
OPERATOR		LOCATION/POSITION/RW			NIGHT
					TWILIGHT

FLIGHT NO.	ROUTE FROM	ROUTE TO	FL	ALT/HT (FT)	IAS (KT)	IFR	TCAS RA		ETOPS	
							VFR	YES	NO	YES

NATURE OF FLIGHT					FLIGHT PHASE				
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ENVIRONMENTAL DETAILS										
WIND		CLOUD		PRECIPITATION	OTHER METEOROLOGICAL CONDITIONS				RUNWAY STATE	
DIRN.	SPEED (kt)	TYPE	HT (ft)		VISIBILITY	ICING	TURBULENCE	OAT (°C)		
					KM					CATEGORY
					NM					

BRIEF TITLE

DESCRIPTION OF OCCURRENCE

Any procedures, manuals, pubs. (AIC, AD, SB etc.) directly relevant to occurrence and (where appropriate) compliance state of aircraft, equipment or documentation.

GROUND STAFF REPORT									
A/C CONSTRUCTOR'S NO.	ENGINE TYPE/SERIES	ETOPS APPROVED		GROUND PHASE			MAINTENANCE ORGANISATION TEL.		
		YES	NO	MAINTENANCE					
				GROUND HANDLING					
				UNATTENDED					
COMPONENT/PART		MANUFACTURER		PART NO.			SERIAL NO.		
REFERENCES:- MANUAL/ATA/IPC					COMPONENT OH/REPAIR ORGANISATION				
ORGANISATION AND APPROVAL REFERENCE				NAME				POSITION	
DATE (dd/mm/yyyy)									
If report is voluntary (i.e. not subject to mandatory requirements) can the information be published in the interests of safety?	YES	Address and tel.no. (if reporter wishes to be contacted privately).			NOTE 1:If additional information, as below, is available, please provide. NOTE 2:If the occurrence is related to a design or manufacturing deficiency, the manufacturer should also be advised promptly. NOTE 3:Where applicable, a report of this incident should be forwarded directly to other agencies involved, e.g. Aerodrome Authority, ATC agency.				
	NO								

REPORTING ORGANISATION - REPORT

ORGANISATION COMMENTS - ASSESSMENT/ACTION TAKEN/SUGGESTIONS TO PREVENT

UTILISATION - AIRCRAFT				UTILISATION - ENGINE/COMPONENT				MANUFACTURER ADVISED			
	TOTAL	SINCE OH/REPAIR	SINCE INSPECTION		TOTAL	SINCE OH/REPAIR	SINCE INSPECTION	YES	NO		
HOURS				HOURS							
CYCLES				CYCLES							
LANDINGS				LANDINGS							
REPORTING ORGANISATION			TEL.	REPORTER'S REF	REPORT		REPORTER'S INVESTIGATION		FDR DATA RETAINED		
E-MAIL				FAX		NEW	SUPPL	NIL	CLOSED	OPEN	YES
NAME				POSITION				TEL			
E-MAIL								DATE (dd/mm/yyyy)			