



AERODROME CERTIFICATE APPLICATION FORM (Airports and Heliports)

1. Particulars of the Applicant
Full Name:
Full Address:
Position:
Office Phone:
Cell Phone:
Facsimilie
E:mail:
2. Details of the Aerodrome Site
Aerodrome Name:
Property Description/ Parcel Number(s):
Geographical Coordinates of the ARP:
3. Site Ownership
Is the Applicant the Owner of the Aerodrome Site? Yes / No
If No – provide:
a) Details of Rights held in Relation to the Site; and
b) Name and address of the owner of the site and written evidence to show that permission has been obtained for the site to be used by the applicant as an aerodrome.
c) Has planning application been obtained to use the site as an aerodrome? If so, please provide a copy of the Permission.
d) If not, has a planning application lodged in respect of this site? If so, please provide a copy of the application.
4. Purpose of the Aerodrome
For what type of operations is the aerodrome intended? Please tick as applicable
Public Transport - International
Public Transport - Domestic
General Aviation - International
General Aviation - Domestic
Air Freight - International
Air Freight - Domestic
Flying Training
Other - Specify:

5. Intended Hours of Operation
Please identify the intended hours of operation of the aerodrome – for example <i>0800-2000 hours local time seven days a week</i> :
6. Aircraft Type
What is the largest type of aircraft expected to use the aerodrome?
7. Services to be Provided
Please confirm whether the following services are to be provided and if so by whom:
Aeronautical Information Services:
Provider:
Aeronautical Telecommunications Services:
Provider:
Air Traffic Services:
Provider:
Aviation Fuelling:
Provider:
Aviation Security:
Provider:
Meteorological Services to Aviation
Provider:
Rescue and Firefighting Service
Provider:
8. Details to be Shown on the Certificate
Aerodrome Name:
Aerodrome Operator:
9. Request for the Issue of an Aerodrome Certificate
On behalf of the Aerodrome Operator identified in Section 8 above, I hereby apply for an aerodrome certificate in respect of the above site.
Signature.....
Full name:
Position:.....
Date: DD / mm /yyy
10. Submission
Completed applications should be sent to: The Director-General of Civil Aviation, Po Box 10277, Grand Cayman, KY1-1003, Cayman Islands. E:mail: Civil.aviation@caacayman.com; Tel: 1 345 949 7811.

Reference Material.
In making an application to certificate an aerodrome, reference should be made to the headline documents identified below which outline the legal and regulatory basis for the consideration of an application:
Legal Basis for Certification:
Air Navigation (Overseas Territories) Order 2013 as amended (AN(OT)O
Articles 155 and 156
Design and Operation:
International Civil Aviation Organisation (ICAO) Annex 14 Vol 1 Aerodromes
International Civil Aviation Organisation (ICAO) Annex 14 Vol 2 Heliports
Certification Requirements:
Overseas Territories Aviation Requirements (OTAR) Part 139
Aeronautical Information Services:
International Civil Aviation Organisation (ICAO) Annex 15
Overseas Territories Aviation Requirements (OTAR) Part 175
Aeronautical Telecommunications Services:
International Civil Aviation Organisation (ICAO) Annex 10
Overseas Territories Aviation Requirements (OTAR) Part 171
Air Traffic Services:
International Civil Aviation Organisation (ICAO) Annex 11
Overseas Territories Aviation Requirements (OTAR) Part 172
Aviation Security:
International Civil Aviation Organisation (ICAO) Annex 17
Overseas Territories Aviation Requirements (OTAR) Part 178
Meteorological Services to Aviation
International Civil Aviation Organisation (ICAO) Annex 3
Overseas Territories Aviation Requirements (OTAR) Part 174
Rescue and Firefighting Service
International Civil Aviation Organisation (ICAO) Annex 14
Overseas Territories Aviation Requirements (OTAR) Part 140
Safety Management Systems
International Civil Aviation Organisation (ICAO) Annex 19
Overseas Territories Aviation Requirements (OTAR) Part 140

For further information or for assistance in completing this application contact the Director of Air Navigation Services Regulation: Civil.aviation@caacayman.com or 1 345 949 7811.